



EXTENDED CARE STUDENT REGISTRATION

2016-2017 SCHOOL YEAR

Child(ren) (Please print clearly.)

_____	_____
Name	Grade
_____	_____
Name	Grade
_____	_____
Name	Grade
_____	_____
Name	Grade

Parent/Guardian (Please print clearly.)

_____	_____	
Name	Cell Phone	
_____	_____	
Name	Cell Phone	

Address		
_____	_____	_____
City	Zip	Home Phone

Other adults authorized to pick up the child(ren) on a regular basis. (Please print clearly.)

_____	_____
Name / Relationship	Phone
_____	_____
Name / Relationship	Phone
_____	_____
Name / Relationship	Phone

Children must be picked up by 6:00 p.m. daily or a late fee will be assessed. The late fee is \$5 for the first 15 minutes and \$1 for every additional minute after the first 15 minutes. After the third late pick up, the late fee is \$10 for the first 15 minutes and \$1 for every additional minute. A family that continues with late pick ups may be asked to make other arrangements for their child's after school care.

A non-refundable \$25 registration fee is required per student. Applications and registration fee must be completed online on SchoolSpeak.

_____	_____
Signature	Date

Rates (Please choose one.)

Morning Rates

There will be a flat \$5 per hour fee per child per morning. (Hourly rate is charged per hour or any part thereof.)

Afternoon Rates (Please choose one.)

- Option 1:** If your usage of the program is limited and you are not interested in a monthly fee, there is an option of \$5 per hour per child. (Hourly rate is charged per hour or any part thereof.)
- Option 2:** If your usage of the program is consistent for afternoons, you can select the monthly billing option. This flat fee will cover the usage of the afternoon program from August 2016 through June 2017. Refunds will not be given for missed days.
1 Child: \$250 - Billed monthly September-May
2+ Children: \$380 - Billed monthly September-May
- Option 3:** If your usage of the program is consistent for both mornings and afternoons, you can select this option. This flat fee will cover the usage of the morning and afternoon program from August 2016 through June 2017. Refunds will not be given for missed days.
1 Child: \$305 - Billed monthly September-May
2 + children: \$465 - Billed monthly September-May

Sessions (You may chose 1 location for morning and 1 location for afternoon.)

Busing is available between campuses for students enrolled in after school enrichment clubs or programs. However, it is the responsibility of the parent to pick up your child(ren) from the designated campus for that program on the specified day. There will not be any busing back to the original extended care campus selection.

Mornings

Afternoons

- | | |
|---|---|
| <input type="checkbox"/> Middle School | <input type="checkbox"/> Middle School |
| <input type="checkbox"/> Primary Campus | <input type="checkbox"/> Primary Campus |

The fees for extended care will be deducted along with your tuition payments by SMART Tuition on a monthly basis. Your tuition is a fixed amount and is deducted on the date you selected on your SMART enrollment form. The extended care will follow the same schedule and the amount for extended care will be added to the tuition. If you selected the flat fee, that amount will be added September – May. If you selected the hourly fee (or both), then the hourly amount will be added each month but will be on a 3 – 4 week lag to allow SMART to have adequate time to notify you of the amounts to be deducted. You will be able to see the amounts added when you log into your SMART account. SMART notifies each family approximately 10 days prior to the deduction, the amount that will be taken from your account (tuition plus extended care).



FAQs

Are there any changes this year?

Yes. The rates have increased. The hourly rate of \$5 per child will be charged per hour or any part thereof. Billing will continue to be processed through Smart Tuition. A non-refundable \$25 registration fee is required per student. Applications and registration fee must be completed online on SchoolSpeak. We will also be offering our Extended Care Program at both the Primary Campus and Middle School Campus.

Which option should I choose?

If your child(ren) use Extended Care more than 10-15 hours per week, then it would be beneficial to choose the flat monthly fee. If your usage is less than 10 hours per week on a regular basis, then the \$5/hour fee would be better for you.

How will I be billed?

If you chose the flat monthly fee, you will be billed in 9 installments (September through May) along with your monthly tuition. If you choose the hourly billing, you will be billed through Smart Tuition each week following the Extended Care services.

My child(ren) attend the Extended Care Program in August and June. Will I be billed for those months?

If you choose the flat monthly charge, those days are included in the 9 installments. If you choose the hourly option, then you will be billed at the \$5/hour fee per days of attendance.

Can I switch the fee option choices back and forth each month as my schedule changes?

No. The flat 9 monthly installment method assumes you will attend the Extended Care Program on a regular basis throughout the school year.

Can I switch back and forth between the Primary Campus and Middle School location?

No. Due to safety issues, you should select the campus that will be the best location for you to drop off your child(ren) in the morning or pick up in the afternoon.

Is there an additional bus fee for my child(ren) to be transported from one campus to another for the Extended Care Program?

No. NCA will assume the costs involved with Extended Care transportation.