

NCA WILDCAT SUMMER CAMP POLICIES

Welcome to NCA Wildcat Summer camp. Please take the time to review the following guidelines and discuss the policies with your child.

We are looking forward to providing your child with a fun filled summer of possibilities through our 2024 summer camp program. Every summer our staff and campers look forward to fun, safe and inclusive activities. The 7 weeks of summer fun will include sports, arts, fitness, outdoor activities, and field trips.

Here are some important things to know:

- Staffing is based upon registrations. It's important to attend the weeks for which you've registered.
- **No** refunds can be given after the scheduled week begins, and **no** make-up days can be given for absences.
- Cancellations must be given at least a full week in advance, or a \$100 fee will be charged.
- Campers must be 3 years old by June 1, 2024, and toilet trained.
- Fees for extended care will be charged the following Friday using the same payment method as your camp fees.
- Wildcat Campers must abide by the behavioral rules, policies and procedures outlined in this handbook.
- The Camp Administration will enforce the discipline policies as deemed appropriate, including the withdrawal of any camper whose conduct is unsatisfactory.

CAMP HOURS

8:30-3:30

Snack:

Wildcat Summer Camp provides a daily snack for campers.

Lunch:

Students bring their own lunch and drink in a labeled ziplock bag, brown bag or lunch box which will be stored in our refrigerator.

**** NCA Camp is Nut Free ****

Camp Headquarters:

1401 W. Granville Ave (SW corner at Glenwood). All campers arrive/dismiss from the gym building.

Camp and Extended Care contact:

Debbie Gaddini, Camp Director Phone: 773-307-3669 (cell) Email: dgaddini@ncaweb.org

CAMP PRICING

\$280/wk for Camper who registers/attends 4 or more weeks; \$250/wk for each sibling

\$320/wk for Camper who registers for less than 4 weeks; \$290/wk for each sibling

***** There is no camp on July 4 & July 5, 2024, this week is prorated:**

**\$180/wk for Camper who registers/attends 4 or more weeks;
\$150/wk for each sibling.**

\$210/wk for Camper who registers for less than 4 weeks; \$190/wk for each sibling.

Extended Care fee:

Morning Care 7:00am-8:30am, \$6 flat fee per camper.

After Care 3:30-6:00pm, \$6 an hour per camper – hourly rate is charged per hour or any part thereof.

LATE PICK-UP FEES

Children not picked up from camp by 3:30 will be sent to our ECP (Extended Care Program) and parents/guardians will be charged accordingly.

Our ECP staff members are employed until 6:00 pm. For your child's sense of security and out of respect for the staff, parents must pick up their children by 6:00 pm, or a late fee will be assessed.

Important

If a camper needs to take medication during the camp day or have an EpiPen or inhaler on hand, written instructions from a doctor's office must be provided before camp begins.

Please make sure you apply sunscreen on your child every morning and have a labeled sunscreen in your child's backpack.

Permissions

By signing the registration form, I agree that my child has permission to go on walking excursions throughout the neighborhood and organized bus field trips.

NCA has permission to use registrant's photo for publicity and advertising purposes.

NCA has permission to authorize emergency medical treatment for my child if necessary.

Safety

Due to our commitment to the safety of our students, the parent/guardian must keep registration and emergency forms up to date. Please see a staff member so they can assist you with the necessary updates.

Children that are dropped off need to be signed in before the parent/guardian leaves the premises.

Parent/Guardian should never take children without notifying a staff member and signing the child/ren out.

For the safety of the children, the staff will not release a child/ren to anyone who is not on their authorized list.

Please be sure your child's name is on **all** their belongings (water bottles, lunch boxes, jackets, towels, etc.)

We discourage children from bringing toys from home. The staff will not be responsible for lost, broken or stolen items. Rule of thumb: If you will be upset if a particular item does not make it back home, leave it at home.

Cleaning/Disinfecting

All summer camp locations will have appropriate and increased cleaning and disinfecting plans in place, to ensure the utmost safety of each staff and camper.

What to bring to camp

It is not recommended that campers bring any items from home. However, some of the traditional items will need to come lunch bag, change of clothes, water bottle, sunscreen, bathing suit and towel (on water days) etc.

Field trips

Children must be on time to camp on field trip days (the bus leaves on time). For supervision purposes, your child must wear his/her camp T-shirt on trip days. In the case of inclement weather, a trip destination may be changed or cancelled.

Camper Expectations

All campers are expected to assume responsibility for his or her own actions. Ultimately, rules help create a fun, safe camp environment. We use positive statements and reinforcement to redirect negative behavior. For continued negative behavior, a "time-out" period may be initiated. Consequences will be administered for one or more of the following:

- Disturbing or hurting others, verbally or physically.
- Damaging equipment or property.
- Placing himself/herself or others in harm's way

- Not listening & following directions of the staff members.
- If your child is misbehaving, the staff will escort the child away from the situation and discuss the matter with the child. A child that has continued misconduct will be handled as follows:
 - First notice: Continued inappropriate behavior will be discussed with the parent/guardian or a written notice will be forwarded to the adult to request a meeting with them to discuss the matter.
 - Second notice: if a second written notice or meeting is needed due to continual inappropriate behavior by the child, it may result in suspension from camp.
 - If a child physically or verbally abuses a staff member, the child's parent/guardian will be called immediately, and the child will be terminated from the program.

All participants and parents/guardians are expected to always exhibit appropriate behavior while attending our program.

Cell Phone Policy/Social Media

For the safety of all campers, no cell phones are permitted in camp.

Taking photos of fellow campers is not permitted. While it may seem fun and harmless, this policy is to specifically prevent photos being posted via the children's social media without the consent of the other campers/parents/guardians.

Camper Attire

It is important that your child is dressed appropriately for camp activities. Comfortable, cool clothes suitable for multiple activities are a necessity. We request that you do not send your child to camp wearing any valuable clothing. Grass stains, dirt, paint spills, pen or markers marks are not always avoidable during the action-packed day. Please be advised that we cannot replace or be responsible for personal property. A portion of the children's camp time is spent outdoors. For this reason, we ask that parents apply sunscreen to their child

before their arrival at camp. Campers are also encouraged to bring labeled sunscreen and water bottles to camp each day.